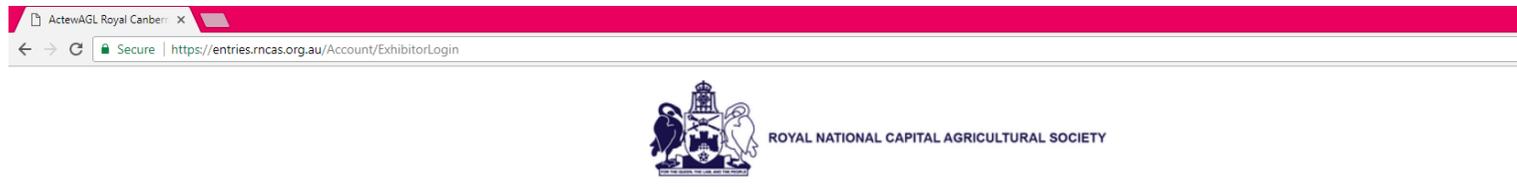Hello Craft Exhibitor,

Please read the following if you are having trouble entering through the new online entry system!

If you are, still having troubles after reading this please email admin@rncas.org.au or crafts.expoincanberra@gmail.com

Click here to create new online entry

Complete the following information – remember to write down your password so you don't forget it!

You don't need to complete the Online Exhibitor Code

Complete your personal Exhibitor Information

Exhibitor

Please complete this form to create an Exhibitor that has not shown before. If you have an Online Exhibitor Code from a pre-printed Entry Form received in the post please choose Add Existing Exhibitor on the Left Menu Bar.

Exhibitor Details

Exhibitor Type	Individual
Exhibitor Title	-- Select Title --
Exhibitor Surname	
Exhibitor Given Name	

Personal Details

Contact Title	-- Select Title --
Contact Surname	
Contact Given Name	
Postal Address	
(line 2)	
(line 3)	
Suburb	
State	QLD
Postcode	
Phone (Primary)	(07) 9999 9999
Phone (Mobile)	(0400) 000 000
Fax	(07) 9999 9999
Email	
Website	

Left menu:
- Home - My Entries
- Add Entry
- Add New Exhibitor
- Add Existing Exhibitor
- Pay & Submit Entries
- Camping
- Membership
- Change Password
- Contact Us
- Logout

ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY

Don't need the PIC NUMBER or the MN Status.

MEMBERSHIP: If you are a member and need your **membership number** to receive the 20% membership discount off your Craft entries please email admin@rncas.org.au. To become a member you will need to complete the membership form and email or post it through for us to process and receive your membership number Or **Become a member online**: https://membership.rncas.org.au/

Complete the **bank details** part as this is how we are paying everyone the prize money at the end of the show.

You will then be brought to this screen to add an entry

Home - My Entries

Add Entry

Add New Exhibitor

Add Existing Exhibitor

Pay & Submit Entries

Camping

Membership

Change Password

Contact Us

Logout

When you have completed creating your entries please remember to Pay for and submit entries

Jessica Anderson - Click to update personal details   ⊕ Add Entry

Click here to apply for Membership

No entries for this exhibitor - Add an Entry

Click Add an Entry   Or Add Entry   Or Add Entry -   **These will send you to the same place**

Click Craft

Craft conditions of entry Accept & Continue at the bottom of the page.

Add New Exhibitor
Add Existing Exhibitor
Pay & Submit Entries
Camping
Membership
Change Password
Contact Us
Logout

CRAFTS EXPO ENTRY PROCESS

1. Read the Conditions of Entry on page 6 and Special Conditions of Entry for each Craft Sub section.
2. The Craft Section Entry Form can be downloaded from the Royal Canberra Show Website or you can log on and enter your details and exhibits at the following link https://entries.rncas.org.au. On line entries or entry forms must be completed and received by the RNCAS Office with the Entry Fee by 11th January 2019.
3. If you have any difficulties paying on line please contact the RNCAS Office on (02) 62412478.
4. If you send in a paper entry form your exhibitor and exhibit details will be entered into the Crafts Expo database by the Crafts Expo Section Head.
5. As soon as possible after entries close you will be sent your Exhibitor Details Letter and your Exhibit Identification Tags either by email or post if necessary, as indicated on your Entry Form.
6. If receiving your Exhibitor Details Letter and Exhibit Identification Tags by Email regularly check your Inbox, Spam and Junk folders for the user "Crafts Expo" during the period 21 – 31 January 2019.
7. Check that the information on your Exhibitors Details Letter and Exhibit Identification Tags is correct. If it is not correct, contact the RNCAS Office.
8. If you have NOT received your Exhibitor Details Letter and Exhibit Identification Tags by 31st January 2019, contact the RNCAS Office immediately.
9. Attach the Exhibit Identification Tags to the front of relevant exhibits.
10. Delivery of Exhibits (also bring your Exhibitor Details Letter)
    a. either in person to the Coorong Pavilion EPIC between 10am and 12 noon on Sunday 17th February 2019, OR
    b. by post to the RNCAS Office, to reach the RNCAS Office no later than COB Thursday 14th February 2019.
    c. NOTE: Craft Section Head must be contacted for alternate delivery arrangements.
    d. NOTE: If required, please provide all display structures (eg stand, mannequin) for your exhibits.
11. Collection of Exhibits (You MUST bring your Exhibitor Details Letter with you as proof of ownership)
    a. either in person at the Coorong Pavilion EPIC between 8am and 10am on Monday 25th February 2019 (strictly NO ADMITTANCE to the Coorong Pavilion by exhibitors before 8am), OR
    b. by a person nominated by the Exhibitor. Please state this on your entry form and the name of the person. This person must bring along the Exhibitor Details Letter to be able to collect the exhibits, OR
    c. exhibits sent by post will be posted back to the Exhibitor by COD (if return satchel not provided, unless other postal arrangements have been made with the Craft Section Head, OR
    d. for those exhibitors living outside the Canberra/Queanbeyan area, exhibits can be collected on Sunday 24th February 2019 between 7pm & 7:30pm ONLY if Sunday collection has been requested on the Entry Form. Exhibitors requesting Sunday collection will be sent a special pass, with their Exhibitor Details Letter, which must be presented at the entrance to the Coorong Pavilion to gain entry.
    e. exhibits not collected will be returned to the RNCAS office. The RNCAS will not be responsible for exhibits not collected by 4:30pm Tuesday 26 February 2019.
    f. the Exhibitor Details Letter will be kept by the RNCAS as proof that the exhibitor has taken possession of their exhibit(s).
    g. NOTE: The Craft Section Head must be contacted for alternate collection arrangements.
    h. Still not sure? Contact the RNCAS Office for advice.

CONDITIONS OF ENTRY

APPLICATION FOR ENTRY:

- An exhibitor is not required to be a member of the RNCAS, nor a member of a Craft organisation, nor a resident of Australia to be eligible to enter the Crafts Expo.
- The Entry Form is enclosed in this schedule.
- Please use a separate entry form for each person entering the Crafts Expo (photocopying of the Entry Form is allowed). Or enter on line at the following link https://entries.rncas.org.au

ENTRIES CLOSE:

- Entries close 4:30pm 11 January 2019.
- Late Entries will be accepted up to 4:30pm 18 January 2019. However, a $20 late entry fee per person will apply and it will not be possible to do these entries on line.

CONDITIONS OF ENTRY:

- Exhibits that have been judged at a previous ActewAGL Royal Canberra Show will not be accepted for competition.
- All exhibits must have been completed after 28 February 2018.
- An exhibit cannot be entered in more than one class.
- Student Classes - Date of birth must be attached to every student exhibit.
- Entries cannot be transferred from one exhibitor to another.
- An exhibitor may enter more than one exhibit in the same class.
- The exhibitors name or initials or identifying marks on an exhibit must be masked before delivery.
- All work on an exhibit is to be the total work of the exhibitor (framing exempt, Group Classes exempt).
- Exhibits that have been partially or fully completed in Class/Seminar or similar must have an acknowledgement attached.
- Exhibits that are original designs should have an acknowledgement attached.
- Exhibits that are copies or adaptations must have an acknowledgement of the original artist attached or be accompanied by an illustration.
- The RNCAS reserves the right to transfer an exhibit to a more appropriate class or subsection or to divide classes or combine classes according to the number of entries received.
- The RNCAS reserves the right to withhold any exhibit from being displayed.
- All exhibit identification tags are to be attached by safety pins where appropriate on the front of your exhibit. Please attach tags firmly on front of all other exhibits.
- All exhibits must adhere to the special conditions of entry listed at the beginning of each sub-section.
- Failure to comply with the above conditions & the special conditions of entry for each sub-section may result in your exhibit being disqualified.

SALE OF EXHIBITS:

The Exhibitor may sell their exhibits. This must be stated on the Entry Form together with the selling price. The RNCAS retains a commission of 20% on all sales.

JUDGING: (Judging is NOT open to the public)

Damaged or soiled exhibits will only be accepted at the judge's discretion.

The judge's decision is final and no further correspondence will be entered into.

Judging will commence 1:30pm on Sunday 18 February 2019.

RNCAS BY-LAWS:

By entering, all Exhibitors accept that they are bound by the RNCAS Exhibition By-Laws as listed in the back of this schedule.

Cancel	Accept & Continue

10:31 AM
12/10/2018

Select the Sub Section

Please Select a Schedule

China Painting

Crochet

Decorative and Folk Art

Disabilities

Dolls

Felting

Knitting - Machine Knitting

Lacemaking

Lapidary & Allied Crafts

Miscellaneous Crafts

Models - Scale & Lego

Needlework

Papercraft

Pottery

Quilting/ Patchwork

Sewing

Spinning, Dying & Weaving

Textile Arts & Millinery

Woodcraft

Knitting - Hand Knitting

Select the class you want to enter

Create Entry - Class Select

View Schedule

Home - My Entries	
Add Entry	
Add New Exhibitor	
Add Existing Exhibitor	
Pay & Submit Entries	
Camping	
Membership	
Change Password	
Contact Us	
Logout	

CHINA PAINTING

Special Challenge Open to All

25 - Any exhibit depicting your interpretation of 'Wonderful Water' (attach a story of no more than 50 words of your interpretation) — Create Entry

Beginners (with less than 2 years experience)

26 - Any Exhibit Painted by the Entrant — Create Entry

NON PROFESSIONAL (with more than 2 years experience)

27 - Flora (Flowers, Vegetables, Fruit) — Create Entry

28 - Fauna — Create Entry

29 - Scene — Create Entry

30 - Pen or Pen & Wash — Create Entry

31 - Abstract / Modern Styles — Create Entry

32 - Petite Items (jewellery, miniatures, small boxes, etc.) — Create Entry

33 - Figurines — Create Entry

34 - Any other items not listed — Create Entry

PROFESSIONAL (Members of IPAT / APAT, Graduate of TIPA, or teaches regular classes)

35 - Flora (Flowers, Vegetables, Fruit) — Create Entry

36 - Fauna — Create Entry

37 - Scene — Create Entry

38 - Portrait — Create Entry

39 - Pen or Pen & Wash — Create Entry

40 - Traditional Styles (Imari, Dresden, etc.) — Create Entry

41 - Petite Items (jewellery, miniatures, small boxes etc.) — Create Entry

Enter your information about the Craft Item, Then Click Create Entry

Then click Create new Craft Entry at the bottom of the page. **Continue process until you are happy with your entries.**

If you want to delete an Entry click on your entry

You will be taken into the entry and click delete entry

Once you have finished go to Pay & Submit Entries click – <u>Pay & Submit Entries to the Left</u>

It will bring you to this page – click/ tick the name of the person that you want to pay for - tick Select All

Once confirmed tick I agree to the Conditions of entry above   **this will then let you proceed by clicking Continue**

This will bring you to the summary page. Click Continue

Complete the payment details – and you have now completed your entries – you will receive an email confirming your entries